



Wildlife Auctions

User Manual

New User Registration



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## **Section A - First Time Users of Wildlife Auctions Website**



## 01 Register

- Open the following URL: <http://www.wildlifeauctions.co.za>
- In the Top Right-Hand Corner select “Register”.



## REGISTRATION

These special characters is not accepted on the website: " ' \ \ All \* fields are compulsory, please complete the required fields for successful registration

### PERSONAL DETAILS OF USERS

First Name *	:	<input type="text"/>
Surname *	:	<input type="text"/>
E-mail *	:	<input type="text"/>
Address Type *	:	<input checked="" type="radio"/> Local <input type="radio"/> International
Address *	:	<input type="text"/>
Province *	:	<input type="text"/> -- Select Province -- <input type="button" value="▼"/>
City *	:	<input type="text"/> -- Select City -- <input type="button" value="▼"/>
Mobile number *	:	<input type="text"/> Ex: 0788626506
ID Number *	:	<input type="text"/> OR
Passport	:	<input type="text"/>

## 01 New Registration

- The top half of the registration requires your personal information
- Complete all the mandatory fields marked with an asterisk \*
- The information captured needs to be accurate and complete to ensure that your profile is up to date



## INVOICING DETAILS

Type of Entity *	:	<input type="text" value="Select"/>	<input type="button" value="▼"/>
Name of Individual *	:	<input type="text"/>	
Registration Number	:	<input type="text"/>	
VAT Number	:	<input type="text"/>	
Postal Address *	:	<input type="text"/>	
Physical Address *	:	<input type="text"/>	
E-mail *	:	<input type="text"/>	
Mobile Number *	:	<input type="text"/> Ex: 0788626506	
Logo	:	<input type="button" value="Choose File"/>	No file chosen
Permit Numbers	:	<input type="text"/>	
P3/Standing Permit	:	<input type="text"/>	
WR Permit	:	<input type="text"/>	
Multiple Emails	:	<input type="text"/>	

## 01 Register

- After completing your personal details, you will need to complete your Invoicing Details
- The invoicing details need to be completed accurately for proper invoicing
- Complete all mandatory fields marked with an asterisk \*
- NB! Permit numbers are not mandatory, but should you wish to use our transport for your purchase the permit number should be completed for the transport permit to be issued
- NB! WR/BU Permits need to be completed if you are purchasing any buffalo or wish to purchase buffalo in the future



## FICA DOCUMENTS

Copy of ID :  No file chosen

Copy of Municipal Bill (for proof of residence) :  No file chosen

Copy of Vat certificate :  No file chosen

Copy of Valid Farm Exemption Permit (can also be a valid P3 permit) :  No file chosen

## FARM DETAILS

Farm Name :

Farm Number :

Magisterial District :

Province :

Town :

## COMMUNICATION PREFERENCES

E-mail :

SMS :

Mobile Number :

E-mail & Mobile Number :

# 01 Register

- To finalize the registration, you need to upload your FICA documents
- FICA documents are not compulsory for registering but you will be reminded to upload the documents every time you login until they have been completed
- FICA documents will have an assigned expiry date that the administrator will assign and you will be reminded to update them when an update is due
- Farm details can be added for our reference
- Choose your communication preferences



**LOGIN DETAILS**

Username *	:	michelleadmin
Password *	:	.....
Confirm Password *	:	

\* I Agree [Terms & Conditions](#)

I'm not a robot

reCAPTCHA  
Privacy - Terms

**Validate**

## 01 Register

- Finally, you can create your username and password
- You will not be able to update your username after registration, but you can update your password
- Once you have added the Username and Password, click on I Agree and then I'm not a robot
- Click on validate if all the info has been captured correctly you will be able to then click on register
- The system will then notify the administration that you have registered, after they have confirmed all your details your account will be made active
- When the administrator has successfully activated your registration, you will receive an email to notify you that your account is active



## 01 Register

- Open the following URL: <http://www.wildlifeauctions.co.za>
- In the Top Right-Hand Corner enter your username and password then click on “**Signin**”.



The image shows a registration interface for Wildlife Auctions. It features two main sections: "REAL-TIME AND TIMED AUCTION" and "LIVE WEBCAST AUCTIONS".

**REAL-TIME AND TIMED AUCTION:** This section has a dropdown menu labeled "Auction" with "Select" as the current choice. Below it is a checkbox for "I Agree Terms & Conditions" and a "Register" button.

**LIVE WEBCAST AUCTIONS:** This section also has a dropdown menu labeled "Auction" with "Select" as the current choice. Below it is a checkbox for "I Agree Terms & Conditions" and a "Register" button. A dropdown menu for "Auction" is open, showing options: "Select", "System Check 02/02", "AWA Game Auction 21/02", "AWA Game Auction 14/02", "AWA Game Auction 28/02", "AWA Game Auction 10/02", and "AWA Game Auction 24/02".

**BUYER TERMS AND CONDITIONS:** A modal window titled "Welcome to Wildlife Auctions!" displays the terms and conditions. It includes a "General Terms" section and a "Register" button. The text in the modal is as follows:

Welcome to Wildlife Auctions!  
These terms and conditions outline the rules and regulations for the use of Wildlife Auctions' Website, located at [www.wildlifeauctions.co.za](http://www.wildlifeauctions.co.za). By accessing this website we assume you accept these terms and conditions. Do not continue to use Wildlife Auctions if you do not agree to take all of the terms and conditions stated on this page.

**General Terms**  
The following terminology applies to these Terms and Conditions, Privacy Statement and Disclaimer Notice and all Agreements: "Client", "You" and "Your" refers to you, the person log on this website and compliant to the Company's terms and conditions. "The Company", "Ourselves", "We", "Our" and "Us", refers to our Company. "Party", "Parties", or "Us", refers to both the Client and ourselves. All terms refer to the offer, acceptance and consideration of payment necessary to undertake the process of our assistance to the Client in the most appropriate manner for the express purpose of meeting the Client's needs in respect of provision of the Company's stated services, in accordance with and subject to, prevailing law of Netherlands. Any use of the above terminology or other words in the singular, plural, capitalization and/or he/she or they, are taken as interchangeable and therefore as referring to same.

**OK**

## 01 First Time Users – Register for auction option 1

- Select the dropdown either for Real-Time and Timed or Live Webcast.
- Click on the relevant auction and then click **Register**.
- A buyers Terms & Conditions screen will come up, click on Register to finalise your registration
- You will then get a notification message on your screen that you have Successfully registered for the auction



LIVE WEBCAST AUCTIONS

Additional Registration Information

Auction : AWA Game Auction 14/03

I Agree Terms & Conditions

BID NUMBER :

BID VALUE :

## 01 First Time Users

- After Administration allocates a bidding number you will be able to bid.
- To check whether you are registered for the auction, re-select the auction and if a Bidding Number and Bidding Amount appears, then you are registered for the auction.



**LIVE WEBCAST AUCTIONS**



**AWA Game Auction 14/03**  
14-03-2026 11:00:00

**Register      View Auction**  
**Lot Summary      Catalogue**  
**Bidding      T&C's**

**BUYER TERMS AND CONDITIONS**

**Welcome to Wildlife Auctions!**

These terms and conditions outline the rules and regulations for the use of Wildlife Auctions' Website, located at [www.wildlifeauctions.co.za](http://www.wildlifeauctions.co.za) By accessing this website we assume you accept these terms and conditions. Do not continue to use Wildlife Auctions if you do not agree to take all of the terms and conditions stated on this page.

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**Register**

**Back**

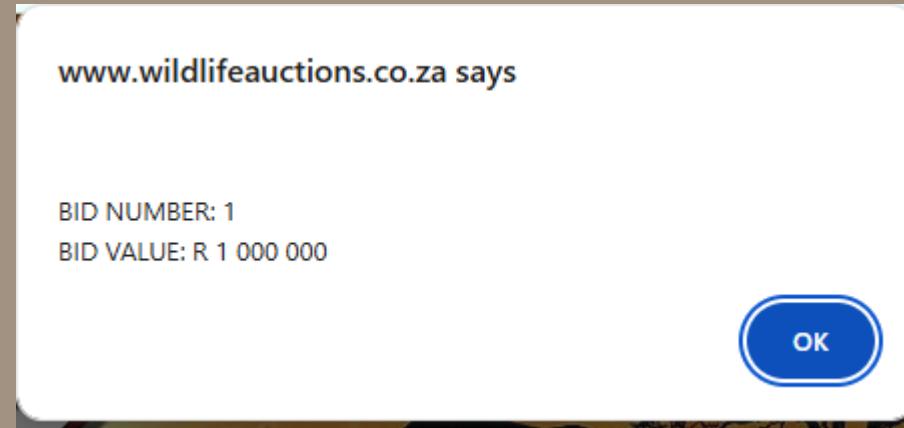
www.wildlifeauctions.co.za says

Successfully registered for this auction.

**OK**

## 01 First Time Users – Register for auction option 2

- After login you can navigate to the Home page by clicking on Home
- In the middle of the screen find the auction you want to register for and then click on Register
- A buyers Terms & Conditions screen will come up, click on Register to finalise your registration
- You will then get a notification message on your screen that you have Successfully registered for the auction



## 01 First Time Users

- After Administration allocates a bidding number you will be able to bid.
- To check whether you are registered for the auction, click on the Register button again and if a Bidding Number and Bidding Amount appears, then you are registered for the auction.



Home      About Us      Auction and Sales      Information      Services

[Home](#) | [Live Webcast Auctions](#) | [Auction Details](#)

## Live Webcast Auction Details Summary Page

[Auction Information](#)      [Live Auction](#)      [View Catalogue](#)      [Search Catalogue](#)  
[Print Catalogue](#)      [Auction Map](#)      [Terms & Conditions](#)      [Register for Auction](#)

**AWA Game Auction 14/03**      **2026-03-14 11:00:00**

	Categories	M	F	Σ	City/Town	Highest Bid	Max Bid	Info
Date:	2026-01-21 06:00:00				Registration Closing Date:	2026-03-14 18:00:00		

**BUYER TERMS AND CONDITIONS**

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[Register](#)

[Back](#)

**www.wildlifeauctions.co.za says**  
Successfully registered for this auction.

[OK](#)

## 01 First Time Users – Register for auction option 3

- After login you can navigate to the auction summary page by going to Auctions and Sales tab and selecting the auction you want to register for
- After selection, the auction Summary page will open, click on Register for Auction
- A buyers Terms & Conditions screen will come up, click on Register to finalise your registration
- You will then get a notification message on your screen that you have Successfully registered for the auction



## 01 First Time Users

- After Administration allocates a bidding number you will be able to bid.
- To check whether you are registered for the auction, click on the Register for Auction button again and if a Bidding Number and Bidding Amount appears, then you are registered for the auction.



**ADMIN MANAGEMENT MANUALS**

**Below the manuals to help you through the different processes**

<b>Administrator Bidding</b>	<a href="#">READ MORE</a>   <a href="#">DOWNLOAD/VIDEO</a>
<b>Auction Loading</b>	<a href="#">READ MORE</a>   <a href="#">DOWNLOAD/VIDEO</a>
<b>General Use of Website</b>	<a href="#">READ MORE</a>   <a href="#">DOWNLOAD/VIDEO</a>
<b>Lot Loading</b>	<a href="#">READ MORE</a>   <a href="#">DOWNLOAD/VIDEO</a>
<b>Live Webcast Auction User Bidding</b>	<a href="#">READ MORE</a>   <a href="#">DOWNLOAD/VIDEO</a>
<b>Registration Process</b>	<a href="#">READ MORE</a>   <a href="#">DOWNLOAD/VIDEO</a>

## 01 Registration

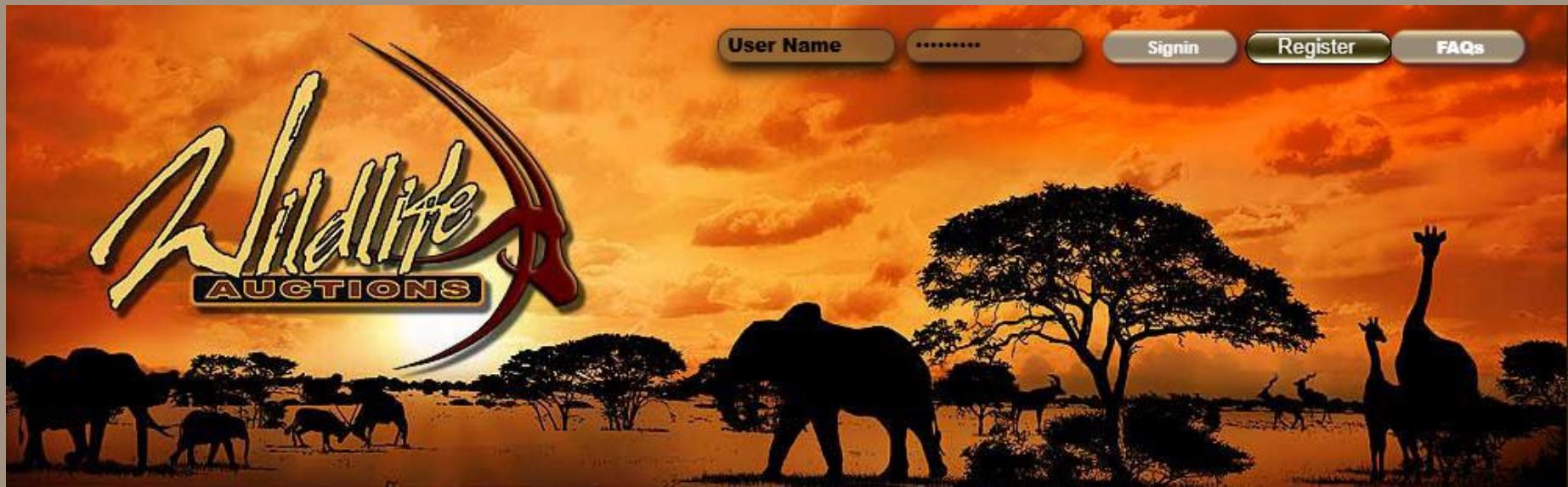
For information of **How to Participate and Bid during an Auction**, please refer to **User Manual: User Bidding**.

For information on the **Know How's of the Website**, please refer to **User Manual: General Website**.

Manual Link: <https://www.wildlifeauctions.co.za/manuals.php>



## **Section B: Existing Users of Livestock Auctions Website**



## 01 Register

- Open the following URL: <http://www.wildlifeauctions.co.za>
- In the Top Right-Hand Corner enter your username and password then click on “Signin”.



The screenshot shows the registration process for Wildlife Auctions. It includes two main sections: "REAL-TIME AND TIMED AUCTION" and "LIVE WEBCAST AUCTIONS". Each section has an "Additional Registration Information" field, a dropdown menu for "Auction" (set to "Select"), a checkbox for "I Agree Terms & Conditions", and a "Register" button. The "LIVE WEBCAST AUCTIONS" section also includes a dropdown menu for "Auction" with options like "Select", "System Check 02/02", "AWA Game Auction 21/02", "AWA Game Auction 14/02", "AWA Game Auction 28/02", and "AWA Game Auction 10/02". A modal window titled "BUYER TERMS AND CONDITIONS" is open, displaying the "Welcome to Wildlife Auctions!" message, the "General Terms" section, and a "Register" button. Below the modal, a message box says "www.wildlifeauctions.co.za says Successfully registered for this auction." with an "OK" button.

## 02 Exiting User – Register for auction option 1

- Select the dropdown either for Real-Time and Timed or Live Webcast.
- Click on the relevant auction and then click **Register**.
- A buyers Terms & Conditions screen will come up, click on Register to finalise your registration
- You will then get a notification message on your screen that you have Successfully registered for the auction



LIVE WEBCAST AUCTIONS

Additional Registration Information

Auction : AWA Game Auction 14/03

I Agree Terms & Conditions

BID NUMBER :

BID VALUE :

## 02 Exiting User

- After Administration allocates a bidding number you will be able to bid.
- To check whether you are registered for the auction, re-select the auction and if a Bidding Number and Bidding Amount appears, then you are registered for the auction.



## LIVE WEBCAST AUCTIONS



### AWA Game Auction 14/03

14-03-2026 11:00:00

[Register](#)

[View Auction](#)

[Lot Summary](#)

[Catalogue](#)

[Bidding](#)

[T&C's](#)

### BUYER TERMS AND CONDITIONS

#### Welcome to Wildlife Auctions!

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[Register](#)

[Back](#)

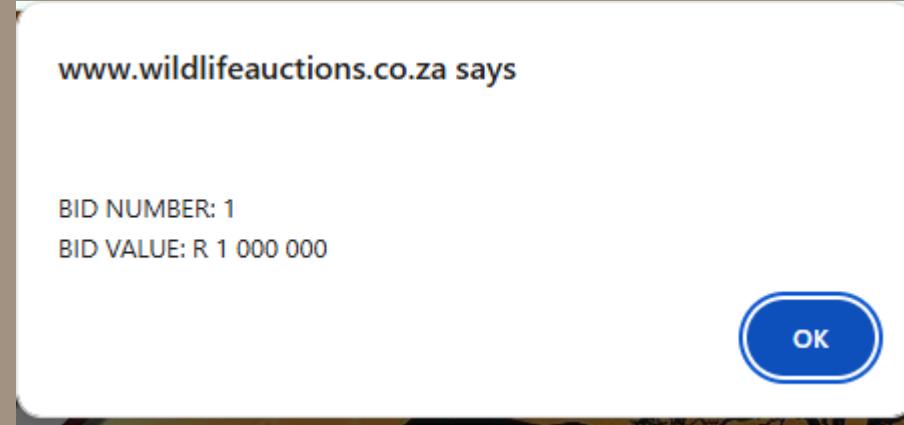
www.wildlifeauctions.co.za says

Successfully registered for this auction.

[OK](#)

## 02 Exiting User – Register for auction option 2

- After login you can navigate to the Home page by clicking on Home
- In the middle of the screen find the auction you want to register for and then click on Register
- A buyers Terms & Conditions screen will come up, click on Register to finalise your registration
- You will then get a notification message on your screen that you have Successfully registered for the auction



## 02 Exiting User

- After Administration allocates a bidding number you will be able to bid.
- To check whether you are registered for the auction, click on the Register button again and if a Bidding Number and Bidding Amount appears, then you are registered for the auction.



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## Live Webcast Auction Details Summary Page

Auction Information      Live Auction      View Catalogue      Search Catalogue  
Print Catalogue      Auction Map      Terms & Conditions      Register for Auction

**AWA Game Auction 14/03**

Date	2026-01-21 06:00:00	Registration Closing Date	2026-03-14 18:00:00
Categories	M   F   Σ	City/Town	Highest Bid
			Max Bid
			Info

**BUYER TERMS AND CONDITIONS**

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**Register**

**Back**

**www.wildlifeauctions.co.za says**  
Successfully registered for this auction.

**OK**

## 02 Exiting User – Register for auction option 3

- After login you can navigate to the auction summary page by going to Auctions and Sales tab and selecting the auction you want to register for
- After selection, the auction Summary page will open, click on Register for Auction
- A buyers Terms & Conditions screen will come up, click on Register to finalise your registration
- You will then get a notification message on your screen that you have Successfully registered for the auction



## 02 Exiting User

- After Administration allocates a bidding number you will be able to bid.
- To check whether you are registered for the auction, click on the Register for Auction button again and if a Bidding Number and Bidding Amount appears, then you are registered for the auction.



**END**

For assistance, please contact us on 082 416 8888